**Conference Paper Format and Guidelines**

The title must be written in Times New Roman, 18pt, bold, and centered. It should not exceed two lines.

**First author \*, Second author,..**  
List the authors' names in Times New Roman, 12pt, bold. The corresponding author should be marked with (\*).

1. Institutional affiliation and email address

2. Institutional affiliation and email address

In Times New Roman, 10pt, justified. Each author’s details must appear on a separate line.

**Abstract (Times New Roman 14pt in Bold)**

Write the abstract as a single paragraph, between 120 to 300 words. This section should briefly and clearly state the purpose of the study, the research methodology, and the main results. Avoid including references, figures, or tables. Use Times New Roman, 11pt, with 35 mm margins on both left and right sides.

**Keywords:** Include 4 to 6 keywords separated by commas, written in Times New Roman, 11pt, on a single line following the abstract.

# Introduction (Times New Roman 14pt in Bold)

This document provides the standard format for submitting papers to the conference. All submissions must strictly follow these formatting guidelines. The paper must be written using Times New Roman, 12pt font, with single line spacing on A4 paper. Set the margins as follows: top 3.5 cm, bottom 2.5 cm, left and right 2.5 cm. Section titles must be in Times New Roman, 14pt, bold, numbered, and separated from the previous section with one blank line. Subsections should be in Times New Roman, 12pt, bold. The first line of each paragraph should be indented by 6 mm. Proper use of punctuation (periods, commas, etc.) is expected.

# 2. Submission Process

All submitted papers will undergo peer review by the conference committee. Papers must be submitted in both .doc (docx) and .pdf formats via the conference submission system. If authors encounter any technical problems during the submission process, they should contact the organizing committee at **hi@mee-conf.ir**. The corresponding author (marked with an \*) will be notified of the paper’s review status. Final acceptance depends on timely submission of the revised version, incorporating all required changes.

# 3. Paper Length

The entire paper, including figures, tables, and references, should not exceed 14 pages.

# 4. Equations, Figures, and Tables

**4.1** **Mathematical Equations**

Equations should be centered on the page. Variables within equations must be in italics. Number each equation consecutively and place the number in parentheses aligned to the right. Refer to each equation in the text accordingly.

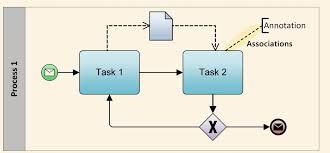
(1)

**4.2 Figures and Tables**

Figures and tables must be inserted within the body of the text, as close as possible to their first reference. They must be centered on the page, with adequate resolution and clear, readable labels. Each figure or table must be numbered independently and have a descriptive caption. Captions for figures should be placed below the figure; captions for tables should be placed above the table. Use Times New Roman, 11pt, bold for captions. If figures or tables are taken from external sources, include the reference number in brackets at the bottom. Leave one blank line above and below each figure or table to separate it from the main text.

**Table 1. Description of table**

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**Figure 1. Description of figure (Caption).**

# 5. Units

Only the International System of Units (SI) is accepted. If other unit systems must be used, their SI equivalents must also be provided. Always include units for all measurements, especially in tables and figure axes.

# 6. Subsections

If you include subsections, they should be written in Times New Roman, 11pt. Maintain consistent formatting throughout the document.

# 7. Conclusion and Recommendations

At the end of the article, a conclusion summarizing the key findings must be presented. Authors may also include practical recommendations or suggestions for future work.

# 8. Acknowledgments (Optional)

If applicable, authors may briefly acknowledge financial support, technical assistance, or contributions from individuals not listed as co-authors.

# References

This conference uses APA (American Psychological Association) style for citations and references. In-text citations should follow the format (Author, Year), for example: (Smith, 2022). If there are two authors, include both names: (Smith & Brown, 2021). For three or more authors, use "et al.": (Johnson et al., 2020). The reference list at the end of the article must be arranged alphabetically by author’s last name and follow the APA format as shown below:

Book:

Kauder, E. (2015). *History of marginal utility theory*. Princeton University Press.

Birck, L. V. (2013). *The theory of marginal value*. Routledge.

Journal Article:

Goldberg, M. M. (1941). A qualification of the marginal man theory. *American sociological review*, *6*(1), 52-58.

Ellemers, N., & Jetten, J. (2013). The many ways to be marginal in a group. *Personality and social psychology review*, *17*(1), 3-21.

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| **Title** | Times New Roman, 18pt, bold, and centered |
| **Author** | Times New Roman, 18pt, bold, and centered |
| **Affiliation** | Times New Roman, 10pt, and centered |
| **Abstract** | Times New Roman, 11pt between 120 to 300 words |
| **Main Title** | Times New Roman 14pt in Bold |
| **Subtitle** | Times New Roman 12pt in Bold |
| **Main body** | Times New Roman 12pt |
| **Figure, Table, Equation** | Times New Roman, 11pt, bold for captions |
| **Paper Length** | Max 14 pages |
| **Unite** | International System (SI) |
| **References** | APA (American Psychological Association) style |